

LYNDEBOROUGH BOARD OF SELECTMEN
MEETING MINUTES
July 20, 2016
Final

Members Present: Chairman Lee Mayhew; Selectman Fred Douglas; Selectman Mark Schultz

Staff Present: Town Administrator Russ Boland; Road Agent Kent Perry

Public Present: None

Media Present: Jessie Salisbury

Recorder: Kathleen Humphreys

Chairman Mayhew called the meeting to order at 18:02.

Consent Agenda:

Review and signing of consent agenda items

- a. MS-535
- b. Meeting Minutes 7/6/2017
- c. Wilton-Lyndeborough Joint Meeting Minutes
- d. Non-Public Meeting Minutes I & II 7/13/2016
- e. Intent to Cut 16-279-08
- f. Abatement 2016-01, 2016-03, 2016-04, 2016-05, 2016-07, 2016-08

VOTE: Selectman Schultz made a motion, Selectman Douglas seconded to accept the consent agenda items. Motion passed 3-0.

Appointments:

6:05pm: Highway Department, Road Agent Kent Perry

Road Agent Perry met with the Selectmen to discuss a list of department items.

Status of 2002 Mack Truck: 84,000 miles and 3,800 hours.

The Board reviewed quotes for the Mack Truck from State Line and H.P. Hatfield. The H.P. Fairfield quote is to put the dump body back on while the quote from State Line also includes refurbishing the truck. A dump body would allow the truck to be used in the warmer months.

Mr. Perry recommended not doing the work, have regular inspections and use it as a snowplow until it is time to purchase the other truck then trade the Mack in. A new truck would cost an estimated \$182,000. State Line is quoting about \$25,000 to refurbish the truck.

Selectman Douglas felt the truck is worth \$55,000-\$65,000 the way it is and after doing the repairs it could have a life expectancy of 150,000 miles and good for another 5-6 years and stressed it needs to be kept clean. Selectman Douglas is not in favor of buying a new truck.

The Board debated if investing \$25,000 into refurbishing the Mack to achieve another 4-5 years is the best solution or purchasing a new truck. Holding off on the purchase would allow the CIP

to be pushed out a few years or to save money by putting less into the CIP. A new truck is slated for spring 2017. \$167,000 is in the CIP for the expected cost of \$240,000.

It was discussed to have the work done that is necessary for inspection and do the additional work next year. Mr. Perry felt the vehicle is safe and dependable but road salt has eaten the accessories and the rear end of the truck. It was also discussed that if this truck is going to be used for winter purpose only to consider renting a truck to save money.

The Board agreed to table this to the next meeting until they have more information.

Propane Heater Bid

The heater in the highway garage office needs to be changed but expending the funds will over-expend the budget. It was decided that the funds will be saved by under-expending the gravel line. \$1,260 is in the Building Maintenance Fund.

VOTE: Selectman Schultz moved to approve an expenditure of \$1,645 for a propane Rhanni heater for the highway department. Selectman Douglas seconded. Motion passed 3-0.

Guard Rail Bid:

This will be tabled until next week while Road Agent Perry Kent seeks more bids.

Selectman Douglas questioned where on New Road the guardrail of 387.5 linear feet is going? There are three sections, two which are the swamp areas. The section of New Road across from the Williams' property was discussed. Mr. Perry would like to widen the road, raise it and take trees out and asked for assistance because it's a scenic road. The Board asked that he present a plan and suggested they visit the site.

Chairman Mayhew asked Road Agent Perry to be proactive and when something is broken to bring it to the Board's attention so it can be fixed and said, "Part of what makes a town beautiful is the little things." He cited examples such the guardrails on the corner of Cemetery Road and the drainage hole on Crooked S Road. He was asked to bring a plan to the Board to widen the section of Mountain Road between Greenfield and Warner Roads so that section is as wide as the road construction project.

Citizens' Hall Handicap Parking

There is one bid for \$7,100 and two for \$7,400. There was concern with the verbiage of "after fine grade" and wanted more information on the finish grade.

This will be tabled until next week

Intersection and Sign Visibility

The sign work and cutting at intersections has been completed.

Mountain Road end of construction to Warner Road (Previously discussed)

Highway Committee

Road Agent Perry felt the committee would be helpful. He suggested Clayton Brown be a member.

Northpoint Engineering Request for Mountain Road Time Extension and Shimming Consideration

Will prepare change order and notify Continental Paving.

1. Running below budget consideration of adding additional shimming and patching if appropriate will know where things are standing when the July 29, 2016 pavement application is submitted.
2. NorthPoint Engineering will walk with Continental Paving and the town to identify the best uses of funds.

Selectman Douglas is not in agreement to extending Kingsbury's schedule to Aug. 25, 2016 and suggested Aug. 18, 2016.

The Board will table Item #2 until the next meeting while Item #1 will be addressed later tonight.

Paving Roadway Aprons off Mountain Road

Road Agent Kent Perry asked permission to add an apron to Richardson Road and the mustard yellow house on Crooked S Road, which has existing pavement, which would cost extra and will require a change order. The Board is in agreement. The highway department will prep this.

Mr. Perry was reminded to secure a State driveway permit for Center Road where it meets Mountain Road.

Dust Control

Mr. Perry felt dust control is working well and has treated the dirt roads with calcium chloride. Selectman Douglas mentioned New Road is dusty by Mr. Rogers, Mr. Williams properties and the swamp. He added to remember that Crooked S Road will be the detour and to treat that.

New Business:

Goss Park Mowing Discussion

This topic came out of the joint Wilton-Lyndeborough Selectmen's meeting to share mowing the ballfields at Goss Park. It was requested that Highway Employee Greg Porter stop using his personal vehicle while doing town assignments for insurance purposes.

VOTE: Selectman Douglas made a motion relative to mowing of the Goss Park Ballfield to inform the Goss Park Committee and the Wilton Selectmen that Wilton will mow in August, Lyndeborough mows in September and Wilton mows in October then pick up next spring. Selectman Schultz seconded. Motion passed 3-0.

Community Forum:

None

Old Town Business:

2015 Audit Review

T/A Boland will have a conversation with auditor to expand explanation in the report.

2015 Letter of Governance from Plodzick and Sanderson

In the letter it describes the town does not have an inventory of assets. The Board will ask the auditors to provide a price to get into compliance with this.

New Business Continued:

Audit of Past Trust Accounts

In regards to the van Ham Trust and a recent meeting with Selectmen and the Trustees the vastly different income from the trusts is a concern. It was decided that Chairman Mayhew and T/A Boland draft a correspondence stating there are issues but it's incumbent for the Trustees straighten it out.

Community Signs

It was proposed funds for the Center Hall sign to come out of the Center Hall Maintenance fund and the Village sign will come out of the Patriotic Account.

VOTE: Selectman Schultz made a motion to purchase two signs complete with letters not to exceed \$400 for both. Selectman Douglas seconded the motion. Motion passed 3-0.

2017 Budget Discussion

To start to gather ideas for the 2017 budget.

Town Administrator Report

-Rose Mountain Rumble is Aug. 27, 2016 and the horse ride is Aug. 28, 2016.

-Bond funds have been received and are in their own account.

-On July 25, 2016 there will be a discussion with employees regarding insurance.

-T/A Boland met with the new school superintendent and he is aware of the plowing agreement. He informed Mr. Boland the town can purchase paper through school for a \$6 saving per case.

-The Feel Good Farm situation is moving forward according to Code Enforcement Officer Ed Hunter. The town met with Town Counsel Chris Drescher.

Selectmen Douglas commented that work on the Mountain Road Project has been starting by 6:40am or earlier. This morning an excavator was blocking his driveway and his wife was landlocked later in the day and could not leave their home plus the trash company was not allowed to pick up their trash.

VOTE: Selectman Douglas moved, Selectman Schultz seconded to enter into non-public session at 8:17pm in accordance with RSA 91-A:3 II. Roll Call, all members voted yes.

Adjournment:

All scheduled items having been addressed, the public meeting was adjourned at 8:45pm.

Date:

Kathleen Humphreys, Transcriber

Chairman Lee Mayhew

Selectman Fred Douglas

Selectman Mark Schultz

APPROVED BY THE BOARD OF SELECTMEN ON AUGUST 03, 2016