

**LYNDEBOROUGH BOARD OF SELECTMEN
WORK SESSION MEETING MINUTES
April 25, 2012**

Members Present: Chairman Arnie Byam & Kevin Boette

Staff Present: TA Burton Reynolds, AA Kate Thorndike

Public Present: Fred Douglas, Brendan Philbrick, Robert W. Prest, Sr., Lee Mayhew

Media Present: Nancy Foster: Union Leader, Danielle Curtis: Telegraph, Dave Anderson: Monadnock Ledger

Recorder: Kate Thorndike

Approval of Minutes, Manifests, and Items for Signature

The Board addressed all items that needed their signature. The Board approved three sets of minutes (4/4, 4/18NP and 4/18 as amended).

Selectman Byam moved to seal the April 17th minutes due to personnel matters for a period of one year. **Selectman Boette** seconded the motion, so moved.

VOTE: Selectmen Byam and Boette voted in favor, and Chairman Byam declared the motion to have carried unanimously (2–0).

Selectman Boette moved to seal the previously-released March 21st minutes (which should have originally been sealed due to personnel discussion) for a period of two years. **Selectman Boette** seconded the motion, so moved.

VOTE: Selectmen Byam and Boette voted in favor, and Chairman Byam declared the motion to have carried unanimously (2–0).

Appointments:

Sergeant Roy – Police Department

Sergeant Roy, in Captain Burke’s absence met with the Board to discuss changing the police patrol schedules effective May 1st. The Board is concerned about too much overlap and would like the PD to get back to 16 hours of patrol with 24 hours of administrative. Sergeant Roy represented his position that the memo written by Selectman Boette (on behalf of the Board) appeared to be in retaliation against the PD for the recent situation involving one of the Selectmen. His defense of that position was supported by the following points:

-The police department has only expended 20% of their budget at the end of the first quarter and are therefore under budget. Overlap shifts are saving money and we are providing a better service. There is no immediate need to be hacking at the budget.

-The Captain's shift schedule and budget were discussed with the Budget Committee and the Board of Selectmen prior to the approval of the budget and supported by both.

-If there are overall budget concerns, then why is this memo directed only to the Police Department?

-The overlap between the Captain and me on Mondays provides for the exchange of critical department information.

-Seems like retaliation and is not in the best interest of the town.

-Tuesday is Court day and Officer Rance Deware teaches at the school.

-Eliminating hours/overlap will cut out our part-time officer working weekend hours who is a top-notch potential candidate for our second full-time position.

-Where is the shortfall? Is it possible that there are expenses coming in that weren't planned for that the Board is looking to take out of the Police budget?

The Selectmen responded to Sergeant Roy's points as follows:

-4 hour overlap is a lot. Eliminate some and go back to the original framework

-This has been discussed with the Captain three or four times.

-The PD budget is very thin due to Tom sliding dollars over to payroll. The Selectmen had to add dollars back in to vehicle maintenance because it was too thin.

-The present schedule may be more than we can afford.

-The Board does not see the value of the double coverage and it's not what we wanted.

-The Board is asking you to reduce by eight hours or so and how the Captain makes those adjustments, is up to him. We're not trying to tell him how to schedule. This directive is at the prerogative of the Board and will be effective on May 1, 2012. We will sit down with Captain Burke in June to review the budget again.

A general discussion followed regarding officers teaching at the Academy and how they are paid, hosting training sessions in Lyndeborough and certifications to date for all officers. The Board requested an up to date certification listing for each Officer from Sergeant Roy. Sergeant Roy told the Board that he would pass along the information from this meeting to Captain Burke.

The Board then discussed the following:

- the re-keying of Citizens' Hall,

-changes to the Open Forum information sheet which will be posted on the website

- the timeline for the development of the new website

-beginning the every other week BOS meetings beginning in June

-future planning of paving prep for Center Road

-volunteer fireman and highway employee, Mark Chase was injured at a brush fire and could be out for a couple of weeks. Greg Porter will be filling in.

- Quote on finishing the Citizens Hall driveway paving and prep.
- The development of a driveway policy. TA Reynolds will provide one to the Board for review.
- Highway discussion; tool talks, T2, internet
- Center Hall: duct work, electric heater installation and chimney opinion and continued brush cleanup.

Adjournment:

All scheduled items having been addressed. **Selectman Byam** moved to adjourn the meeting at 8:27 p.m.; **Chairman Boette** seconded the motion.

VOTE: Chairman Byam called for a verbal vote on the motion. All members voted in favor.

Date: April 25, 2012
Kate Thorndike, Recorder

Arnie A. Byam, III
Chairman

Donald R. Sawin

Kevin J. Boette

APPROVED BY THE BOARD OF SELECTMEN ON MAY 09, 2012