

**LYNDEBOROUGH BOARD OF SELECTMEN
WORK SESSION MINUTES
April 27, 2011**

I. CALL TO ORDER

Chairman Byam called this meeting to order at 6:30 p.m. on Wednesday, April 27, 2011 at Citizens' Hall.

Those persons present were as follows:

Members

Present: Arnie Byam, Chair, Donnie Sawin, Kevin Boette

Staff

Present: T.A. Jim Bingham, Kent Perry, R.A., (7:30 pm) Fire Chief Rick McQuade (7:40 pm)

Also Present: Robert Greenwood, Greenwood and Son, LLC

Recorder: **Jim Bingham**

Appointment – Robert Greenwood

Mr. Greenwood came at the suggestion of T.A. Bingham to discuss the back-up generator needs for the building and to answer any questions board members may have regarding the type and size of the back-up generator. Robert Greenwood expressed his confusion about the town asking for bids for a 3 phase generator and later, a single phase generator. There was a discussion about the issues that brought about the change in the bids and how to cost effectively provide back-up electric power to the town buildings that need it at this time. It was agreed that Greenwood and Son, LLC would re-submit a bid for a 16 kW generator to replace the damaged generator and have the damaged generator removed and evaluated to determine what it would cost to repair it. If it could be repaired for a reasonable cost, then it would be repaired and installed at the highway garage.

T.A Bingham gave the board a report updating the board on projects in progress and on issues coming to the Selectmen's Office. It was reported that the Town of Wilton has informed the neighboring towns using the Recycling Center that the auditors found errors in the operating expenses for 2010, which increased the operating expenses for the year. Consequently, this increase caused an increase in 2011 operating costs and Wilton is passing the increases proportionately to the other participating towns. T. A. Bingham has asked for time on the agenda at the Wilton Selectmen's meeting next Monday.

Investment Policy: T. A. Bingham informed the board that the town investment policy must be reviewed and adopted annually in accordance with RSA 31:25. Last August, Lyndeborough's Investment Policy was thoroughly reviewed and compared to the Investment Policies of Milford and New Boston and it was adopted with minor revisions. The Investment policy was emailed to the board members on Monday for their review.

Motion: Selectman Sawin moved to adopt the Investment Policy as written. Selectman Boette seconded the motion. Motion passed 3-0.

T. A Bingham read a memo from Trish Schultz, the Tax Collector, regarding a request for an abatement of taxes owed for the second half of the year on a mobile home that was removed due to foreclosure. The board is asking the tax collector to determine the date when the mobile home was removed and to prorate the tax accordingly.

Appointment – Mike Decubellis, Chair, Conservation Commission, Kent Perry, Road Agent and Tom Chrisenton to report on the 1.6 acre parcel on Schoolhouse Road (Map/Lot 206/014) presently owned by the Society for the Protection of New Hampshire Forests. SPNHF wants to sell the parcel. The parcel has ample supply of sand and gravel that the town could use for the next few years. After some discussion about how best to acquire this parcel for the town, the board supported the purchase of this land by the Conservation Commission, which would allow the town to utilize the sand and gravel resources, which would be a significant savings to the town. The lot will then be reclaimed as open conservation land or a park or to extend the town cemetery across the road. A public hearing is to be scheduled on this proposed purchase.

Ginny Chrisenton updated the Board on the efforts of the Cemetery Trustees to have the logger that damaged some of the gravestones and walls of the North Cemetery this past winter. The Board offered to assist the Trustees as needed in this effort.

The Board reviewed a proposed job description for the part time maintenance person and asked that it be simplified. T.A. Bingham will present a single page version next meeting.

T.A Bingham distributed a proposed health care plan for town employees from Eaton & Berube Insurance to the Board members. The costs are not competitive with LGC plans. T. A. Bingham is pursuing other options such as joining the School District Health Insurance Plan.

Selectman Byam called for a motion to adjourn. Selectman Boette so moved and the motion passed unanimously.

The Work Session was adjourned at 9:12 p.m.

Date: April 27, 2011
Jim Bingham, Recorder

Arnold A. Byam, III, Chairman

Donnie Sawin

Kevin Boette

APPROVED BY THE BOARD OF SELECTMEN ON MAY 4, 2011