

**LYNDEBOROUGH BOARD OF SELECTMEN
WORK SESSION MINUTES
March 16, 2011**

I. CALL TO ORDER

Chairman Byam called this meeting to order at 6:28 p.m. on Wednesday, March 16, 2011 at Citizens' Hall.

Those persons present were as follows:

Members

Present: Arnie Byam, Acting Chair, Donnie Sawin, Kevin Boette

Staff

Present: TA Jim Bingham, OIC Capt. Tom Burke

Recorder: Jim Bingham

Appointment: OIC Capt. Tom Burke came before the board to deliver a status report. Capt. Burke gave a summary of his efforts to reach out to the community; visits to the schools in the district, meeting with Police Chiefs in Wilton and Milford, planning officer volunteering in youth activities, etc. Lyndeborough PD now has a mutual aid agreement with Milford PD. Capt. Burke wants some more time to assess dept. needs before he commits to hiring a full time patrol officer to fill the open position.

Chairman Arnie Byam called for a motion to go into Non-Public session pursuant to RSA 91-A: 3 II (b). Selectman Sawin so moved, Seconded by Kevin Boette. Selectman Boette - yes, Chairman Byam - yes, Selectman Sawin-yes.

Board went into non-public session at 6:47 pm. and moved the meeting into the Selectmen's Office. Board exited non-public session at 7:25 pm.

Chairman Byam called for a motion to seal the minutes of the non-public session for one year. Selectman Boette moved to seal, Selectman Sawin seconded; S. Boette - yes, S. Byam -yes. Motion passes.

Selectman Sawin moved to approve Capt. Burke's recommendation to hire the officer candidate submitted. Sel. Byam seconded the motion. Sel. Sawin-yes, Sel. Boette - yes, Sel. Byam- yes. Motion passed.

Chairman Byam stated that the board will need to discuss how to go forward with the proposed PD addition in light of the town vote. This will be placed on the agenda at a later date.

RFPs for emergency generator at Citizens' Hall:

The Board opened the bids and read the total bid price for delivery and installation of new 25 kW, liquid cooled, 120/208v., 3-phase stand-by generator as follows:

Powers Generator, Inc. -	\$23,483
James Jasper Electric, LLC. -	\$18,502
Chamberlin Electric -	\$14,626
Therrien Electric & Alarms, LLC. -	\$19,990

R. A. Greenwood & Son, LLC - \$14,785

The proposals were given to TA Bingham for review of proposal details and to seek follow-up information as needed. His evaluation and recommendation will be presented at the next work session.

Priority List-Review & Discussion

The Board reviewed the priority list of outstanding / upcoming projects and tasks presented by TA Bingham. There was some discussion about prioritizing these projects and assigned actions on some of them and requested T.A. Bingham to provide some policies via email.

PD Vehicle

The new police 4x4 Tahoe needs to be ordered from MacMulken Chevrolet, the authorized state vendor for these vehicles. The delivery will be in 8-12 weeks and the vehicle will be shipped to Adamson Industries for installation of police equipment.

Chairman Byam moved to authorize Sel. Sawin to be in charge of placing the order for the new police vehicle with the state authorized dealer with the cost not to exceed the amount in the warrant article (# 8). Motion seconded by Sel. Boette. Motion passed 3-0.

Board Organization:

Selectman Sawin moved to nominate Selectman Byam as Board Chair for 2011-2012. Motion was seconded by Sel. Boette. Motion passed 2-0-1.

Dept. & Committee Liaisons: the board members selected the following committee liaisons:

- Sel. Boette – Fire Dept., Budget Committee
- Sel. Sawin – Highway Dept. Ambulance Comm. and Recycling Comm.
- Sel. Byam – Police Dept., Planning Board

Chairman Byam called for a motion to adjourn. Sel. Sawin moved and Sel. Boette seconded the motion: Boette – yes, Byam – yes. Selectman Sawin -yes

The Work Session was adjourned at 9:30 p.m.

Date: March 16, 2011
Jim Bingham, Recorder

Arnold A. Byam, III, Chairman

Donnie Sawin

Kevin J. Boette

APPROVED BY THE BOARD OF SELECTMEN ON MARCH 30, 2011