

**LYNDEBOROUGH BOARD OF SELECTMEN
MEETING MINUTES
July 7, 2010**

I. CALL TO ORDER

Chairman Brown called this meeting to order at 6:30 p.m. on Wednesday, July 7, 2010 in the large meeting room in Citizens' Hall.

Those persons present were as follows:

Members

Present: Steve Brown & Donnie Sawin

Staff

Present: Jim Bingham (Town Administrator), RA Perry.

Public

Present: Jessie Salisbury

Media

Present:

Recorder: Kate Thorndike

I. II. Agenda Items

- 6:35 Meeting Updates
- 6:45 Road Agent Report:
 - FEMA – 2nd visit by rep. scheduled
 - Results of renting the crushing machine
 - DES approval of wetland permit for Wilton Rd. project.
- 7:15 Town Administrator Report:
 - Submission of reimbursement costs to FEMA
 - Town line signs at Purgatory Road
- 7:30 Citizens' Open Forum**
- 7:45 Old Business:
 - Changes to selected traffic signs
 - Review Action Item list –progress update
- 8:30 New Business:
 - Review of budget /actual at miidyear
 - Investment Policy – begin review
 - Boisvert well
- 8:55 Review & signing of warrants and documents

II. Adjournment 9:30

Meeting updates:

Planning Board/BOS/Town Counsel Joint meeting: Workforce Housing discussion.

Road Agent Perry:

He reported on his meeting with FEMA. The crew is now working on Wilton Road and Johnson's Corner. They got the permits for the water section near the pond. The target date for paving is the end of August.

KP: The crushing machine made approximately \$3,600 worth of crushed stone. Very cost effective. Rental of the machine costs \$1,600. There is a very large pile of old asphalt and when we get that all crushed up we'll have a lot of free crushed asphalt for town use. We will just need to be careful where we place the materials on an environmental note.

Town Administrator Report: TA Bingham

FEMA Reimbursement: Regular man hours were allowed for this event. There is a \$1,000 threshold for each individual damage location.

Lorraine Carson from Wilton is doing some town line research and will also be meeting with **RA Perry**.

Vital records grant: The state approved the town's request for two fire king storage cabinets which will be used to store vital records and \$3,750 toward the preservation of records. A gentleman from Brown River will be meeting with Trish to discuss vital record binding. There was also \$600.00 allotted for a two-way fan for the closet to maintain proper temperature.

Property Liability: I went on a walk with Ron O'Keefe from LGC through Citizens' Hall. He feels that the building is in good shape and he will be submitting a report documenting specifics. He did note that there should be more of a barrier interface to protect the safety of our office personnel.

Old Business:

Changes to Traffic Signs: No record of a vote last week. The Board reviewed the changes and voted.

Selectman Brown moved to approve the following road sign changes.
Selectman Sawin seconded the motion, so moved.

VOTE: Selectmen Brown and Sawin voted in favor, and
Selectman Brown declared the motion to have carried
unanimously (2–0).

- *To remove the three “STOP” signs at the ‘4- way’ intersection of Mountain Rd. and New Road and to place “YIELD” signs on Mountain Road at the north and south approaches to the intersection of New Road.*
- *To place a “STOP” sign on School House Rd. at the intersection of New Road*
- *To place a “YIELD” Sign on Salisbury Road at the corner of Salisbury Road and Purgatory Road.*
- *To place a “STOP” Sign on Cram Hill Road at the corner of Wilton Road and Cram Hill Road.*
- *Remove the “STOP” signs at the rail road crossing at Old Temple Road.*

New Business:

Budget: mid-year budget review...JB: looking at everything and they are all in line. Personnel administration is coming in at around \$50%. **SB:** With the insurance premium increase will that affect anything? **JB:** Yes, it will but I think we have enough built in to cover it.

SB: PD Administrative Assistant salary should be covered within the PD. Other departments shouldn't be penalized. **JB:** Yes, it will be covered by PD. We do need to pay close attention to the PD overtime. We will be losing two part time officers in September and need to work hard at getting some other officers on board. I have also asked Bill Drescher again to get back to us on the OIC Job description.

Investment Policy: Start with this policy. It needs to be reviewed annually. **JB:** **ACTION...**I will contact some other towns to see what their policies look like and get them to the Board.

Boisvert Well issue: JB: I Spoke with Sharon Boisvert and they are going to provide us with the water report from their well. I have been going through minutes and I have contacted Bob Rogers and Bill Drescher. Some historical research is necessary. **JS:** This issue has been discussed as long as I can remember.

Citizens' Open Forum

Jessie Salisbury: Was Scott Roper in to talk about the stone work repairs necessary at the town commons? Also there was some discussion of a decorative fence to keep people safe. The committee has begun the planning of the actual memorial site itself.

SB: Congratulations to Ron Dunn for Roads Scholar One from the Board!

BOARD OF SELECTMEN'S WORK SESSION

The Board reviewed documents pertaining to the operation of the Town, approving various items as listed below.

III. ADJOURNMENT

All scheduled items having been addressed, Selectman Brown moved to adjourn; Selectman Sawin seconded the motion.

VOTE: Chairman Brown called for a verbal vote on the motion. All members voted in favor.

Chairman Brown then declared the meeting to be adjourned at 8:00 p.m.

Date: July 7, 2010
Kate Thorndike, Recorder

Steven M. Brown, Chairman

Arnold A. Byam, III

Donald R. Sawin