

**LYNDEBOROUGH BOARD OF SELECTMEN
MEETING MINUTES
October 13, 2010**

I. CALL TO ORDER

Chairman Brown called this meeting to order at 6:30 p.m. on Wednesday, October 13, 2010 in the large meeting room in Citizens' Hall.

Those persons present were as follows:

Members

Present: Steve Brown, Arnie Byam & Donnie Sawin

Staff

Present: Jim Bingham (Town Administrator), RA Perry

Public

Present: Jessie Salisbury, Wally Holt, Don/Linda Anderson

Media

Present: Nick Martin

Recorder: Kate Thorndike

II.

I. Call to Order–6:30 p.m.

- 1. Pledge of Allegiance**
- 2. Roll Call**
- 3. Approval/Correction of Minutes as needed**

II. Agenda Items

Meetings Update – Planning Board

Clarification of roles for the updating of Planning Board regulation manuals

7:00 Appointment – Andy Roeper – Chair, Meeting House Committee

7:15 Town Administrator Report:

13 Grove Road – memorandum of understanding

1645 Center Rd. Appraisal & status

PD Addition – RFP in newspaper

Guardrail quotes

7:30 Citizens' Open Forum

7:45 Old Business:

Review calls for service from Hillsborough Co. Dispatch & LPD

Review coverage information from State Police

8:30 New Business:

9:00 Non-Public RSA 91-A:3 II (a)

9:20 Review & signing of warrants and documents

III. Adjournment 9:30

Non-public Session RSA 91-A: 3 II (a) Personnel

Selectman Byam moved to go into a non-public session regarding personnel under the provisions of Non-public Session RSA 91-A: 3 II (a). **Selectman Brown** seconded the motion, so moved.

VOTE: Selectmen Brown and Byam voted in favor, and Selectman Brown declared the motion to have carried unanimously (3-0).

The Board then went into nonpublic session, as recorded separately, at 6:10 p.m. The Board returned to public session at 6:37 p.m.

Selectman Steve Brown moved and Selectman Arnie Byam seconded that the Board of Selectmen seal the minutes from the just concluded Non-Public meeting. There being no further discussion, Chair Steve Brown call for the vote. Voting in favor: Selectmen Brown and Byam. Chair Brown declared the motion carried.

Meeting Updates: Planning Board:

Workforce Housing, amendment to zoning

Town Administrator Report:

-13 Grove Road – Memorandum of understanding will be submitted to Ms. Woods once signed by the BOS.

-1645 Center Rd. Appraisal & status: Call from Joan Lemire; appraisal here tomorrow. Donnie Sawin and I looked at it. It would be prudent to get the BI to take a look at it. **ACTION...I will be contacting Dick Howe** to take a look. We will be getting some clarification of deed with town attorney.

-PD Addition – RFP in newspaper: Abbreviated RFP into the Telegraph. We will also send the full text to the firms who have met with us. *The Board reviewed the ad and approved the content/wording.*

-Guardrail quotes: Have gotten references. **TA Bingham** reviewed the references with the Board and will provide further details at next meeting.

-Reimbursements: FEMA March floods = \$31,830.17 & NH DOT (Gulf Road Bridge final payment) = \$252,997.50.

DS: State Police information should be in tomorrow. I was told that there is a full complement of officers on duty and that this area is heavily patrolled, even overnight. He also said that they are more than willing to help us out with on-call issues.

-Revised Paving Plan: Met with **Burton Reynolds** and **RA Perry** yesterday. **AB:** Concerns about using the block grant for buying equipment and then projects not getting done. **SB:** I agree with you and I think Burton has always been pretty constant about keeping that money for projects.

JB: Budget information/scheduling will go out to department heads by Monday at the latest and we'll go from there.

Appointment: Andy Roeper: Chair, Meeting House Committee

AR: Meetinghouse has decided to disband. Primary reason is lack of quorum and lack of progress. Historic District Commission is in a good position to take up some of that. I am submitting a request to be an alternate on that committee. I am submitting an open/close form to Kate. Good news is the building is stable. The roof is stable. Electrical system is of concern as well as heat and water. Arnie, you have not been a good attendee at Meetinghouse meetings and I'd like a good answer why? **AB:** Friday nights are not a good night for me.

Andy Roeper noted several issues that he saw in regard to Center Hall:

- Town office oversight
- Seating capacity
- Building concerns including: Electric/heat/water, fire extinguishers, fire-proof curtains, safety lights, ramp, etc...

The gutters have still not been fixed and the windows need to be done.

AB: Would you be interested in quoting the window job? **AR:** Yes

AB: Can you give us a quote within the next two or three weeks?

AR: Yes.

Citizens' Open Forum

Mike Decubellis, Kevin Boette, Cindy Ginn, Wally Holt, Linda/Don Anderson

JS: Clayton took the flag down which was in very poor condition and gave it to Wally Holt.

AB: Took the liberty of talking with Frank Holden to get a flag. **ACTION...TA Bingham will check on the light.**

Wally Holt: Nice to have a custodian of the old buildings. Get the key, keep an eye on things. Might save money over time.

Linda: I have gotten three more signatures now totaling 173 on the petition.

There was a gathering of residents with questions and comments for the Board of Selectmen. Some of those raised by the public included the following:

- PD staffing & having one officer on duty and on call 24/7
- Vandalism at the school and in-town cruiser impact
- Hours of coverage & what the town is presently receiving (112 was voted on by the town. It is closer to 60 due to lack of PD personnel. In a month and a half a full-time officer will be returning from deployment.)
- On-call vehicle use for the officer on duty
- BOS/PD hiring process
- Lack of timeliness in getting the PD organized
- Present relationship between the BOS and the PD
- Are certified officers ready & willing to sign on?
- New/revised On-Call policy? (No, temporarily suspended on-call due to lack of staffing)
- What is the financial impact of On-Call vehicle use?
- Safety concerns in regard to response time when an officer is out of town without a cruiser.

- Why was the policy changed? Economic? Staffing...which is a temporary issue?
- Call volume and the impact on OIC Maxwell was discussed
- Use of State Police and response time.
- Would OIC Maxwell be willing to alter his schedule to include Fri/Sat. due to staffing issues?
- The BOS and some residents agreed that Certified Officers are what the town needs.
- Why the BOS isn't responding quicker to get the PD staffed.

Selectman Brown told the audience that the BOS would be making a decision on this within a week or two.

Selectman Sawin recused himself from the Non Public meeting

Non-public Session RSA 91-A: 3 II (a) *Personnel*

Selectman Byam moved to go into a non-public session regarding personnel under the provisions of Non-public Session RSA 91-A: 3 II (a). **Selectman Brown** seconded the motion, so moved.

VOTE: Selectmen Brown and Byam voted in favor, and Selectman Brown declared the motion to have carried unanimously (2-0).

The Board then went into nonpublic session, as recorded separately, at 9:00 p.m.

The Board returned to public session at 10:15 p.m.

Selectman Steve Brown moved and Selectman Arnie Byam seconded that the Board of Selectmen seal the minutes from the just concluded Non-Public meeting.

There being no further discussion, Chair Steve Brown call for the vote. Voting in favor: Selectmen Brown and Byam. Chair Brown declared the motion carried.

BOARD OF SELECTMEN'S WORK SESSION

The Board reviewed documents pertaining to the operation of the Town, approving various items as listed below.

III. ADJOURNMENT

All scheduled items having been addressed, Selectman Brown moved to adjourn; Selectman Sawin seconded the motion.

VOTE: Chairman Brown called for a verbal vote on the motion. All members voted in favor.

Chairman Brown then declared the meeting to be adjourned at 10:30 p.m.

Date: October 13, 2010
Kate Thorndike, Recorder

Steven M. Brown, Chairman

Arnold A. Byam, III

Donald R. Sawin