

**LYNDEBOROUGH BOARD OF SELECTMEN
WORK SESSION MINUTES
August 23, 2010**

I. CALL TO ORDER

Chairman Brown called this meeting to order at 6:40 p.m. on Monday, August 23, 2010 at Citizens' Hall.

Those persons present were as follows:

Members

Present: Steven Brown, Donnie Sawin

Staff

Present: None

Recorder: Steve Brown

This work session was called to discuss the plans for the Police Department addition, including what actions need to be taken, and the timeline in which they would be accomplished.

Activities discussed included:

- Develop strategy/needs
- Develop the addition requirements
- Develop an RFP
- Solicit bids
- Select contractor
- Perform work
- Present report
- Support at Town Meeting

A rough timeline was discussed that would allow the work to be completed in a suitable timeframe.

The Work Session was adjourned at 7:30 p.m.

Date: Sept 15, 2010
Steve Brown, Recorder

Steven M. Brown, Chairman

Arnold A. Byam, III

Donnie Sawin