

**LYNDEBOROUGH BOARD OF SELECTMEN  
MEETING MINUTES  
October 17, 2012**

**Members Present:** Chairman Arnie Byam and Donnie Sawin

**Staff Present:** Town Admin Kate Thorndike

**Public Present:** Lee Mayhew

**Recorder:** Pauline Ball

**No Open Forum was scheduled for this meeting.**

**Business:**

**Acceptance of Fuel provider**

**TA Thorndike** said that Eastern Propane of Mass. submitted the lowest bid but Suburban Propane in Milford matched the price of \$1.52 per gallon.

**VOTE: Chairman Byam** made a motion to select Suburban Propane as the fuel provider for all town facilities. **Selectman Sawin** seconded the motion and the VOTE in favor of the motion passed.

**Town Administrator Updates**

- **CIP – Police Space**

**TA Thorndike** asked whether the Board wanted to submit an amount of funding to the CIP committee toward the future development of police department expansion space. **Chairman Byam** and **Selectman Sawin** agreed that they should submit \$20,000- 25,000 as a starting off point; noting that there was a small amount of funds remaining from the cost of the engineering study plan presented at a past town meeting.

- **CIP – Fire Dept. Substation**

The Board agreed that a future substation should remain on the CIP as a placeholder; no plans are presently being discussed. **Selectman Sawin** suggested looking into grant funding for this project.

- **Recycling**

**TA Thorndike** submitted data on expenses and income for the Wilton Recycling Center for the Board's review. **Chairman Byam** noted that the town pays \$62,000 each year as their share of operating cost.

- **Town Administrative FYI items**

**TA Thorndike** said that she will meet with the Safe Routes to School committee on Thursday at 9:00 a.m. Also, the LGC attorney representing the town in the Basinas suit will be in at 10:00 a.m. to do some research. She will be meeting with the Primex representative to discuss property liability insurance which is presently covered by LGC. She noted that Primex handles workers compensation and unemployment compensation and LGC covers property liability insurance. Because it has not been reviewed in awhile, she will do a comparison on the service data. She commended Primex on their quick customer service response, when needed.

**TA Thorndike** said that Selectman Boette had asked for a report on uncollected taxes. Tax Collector Trish Schultz told her that she was comfortable with the numbers; that they were comparable to those in the past; most deeded properties have been paid off or are up to date with payments. Setting of the tax rate is behind schedule because of problems with the new software system at the Dept. of Revenue Administration (DRA). This could affect the date as to when the tax bills will be sent out. **Chairman Byam** responded that they should watch spending until the end of the year.

**TA Thorndike** told the Board that they will be receiving a \$687 credit from LGC for their dental plan this year.

- **Scott Roper report**

**TA Thorndike** commended Scott Roper on the recent report he submitted to the Board of Selectmen concerning the history of Stonebridge Center Road; it was very interesting to read. Mr. Roper determined, through his findings, that the road is entirely on town land, it is a **prescriptive** road (2 rods wide) which was created prior to the 1830s and not heavily traveled.

- **Police Department**

**TA Thorndike** said that Cindy Sowerby **will sign** a confidentiality letter and begin secretarial work on Monday in the police department; this will be very helpful for OIC Deware who has been busy with the IMC changeover.

OIC Deware has also discussed the prosecutor issue with the Wilton Police Chief and will ask him to send another proposal letter for the Board's review.

- **Stein Law Firm**

**TA Thorndike** asked the Board if they were going to authorize any more funds to the Stein Law Firm. **Chairman Byam** responded that the balance should be paid.

**VOTE:** **Chairman Byam** made a motion authorizing payment of the balance owed to the Stein Law Firm. **Selectman Sawin** seconded the motion and the VOTE in favor of the motion passed.

- **Al Morrison –compliance violation**

**Chairman Byam** said that Peter Van Ham asked about the enforcement issue concerning the removal of Mr. Morrison's cabin that was built in the setback and denied a variance by the ZBA in March 2012. **TA Thorndike** informed the Board that a letter written by Code Enforcement Officer Peter Hopkins regarding the compliance violation was sent out. **Chairman Byam**, referring to the letter, stated that it requests Mr. Morrison to come to a Board meeting and explain when the cabin will be removed. **TA Thorndike** noted that Mr. Morrison has had a lot of time to response; therefore the time frame for removal should be limited. **Chairman Byam** would relate to Mr. Van Ham that a letter has been sent out. **TA Thorndike** also mentioned that the issue of the stone wall on Mr. Morrison's Center Road property needs to be addressed.

- **Building Inspector**

Peter Hopkins has submitted his resignation as Building Inspector/Code Enforcement Officer and **TA Thorndike** asked if the Board would like to schedule a meeting with the individual recommended by Mr. Hopkins as his replacement. The Board agreed but a date was not set.

- **Potter Resignation**

**Selectman Sawin** said that Gary Potter, who was on a leave of absence, has officially submitted his resignation to the Police Department, effective immediately.

**Approval of Minutes, Manifests, and Items for Signature**

The Board addressed all items that needed their signature.

**Adjournment:**

All scheduled items having been addressed, the public meeting was closed at 7:00 p.m.

A Non-public session to discuss a personnel issue followed.

Date: October 17, 2012

Pauline Ball, Recorder

Arnie A. Byam, III  
Chairman

Donald R. Sawin

Kevin J. Boette

APPROVED BY THE BOARD OF SELECTMEN ON OCTOBER 24, 2012